

CLARK COUNTY JUSTICE COURT  
NORTH LAS VEGAS TOWNSHIP  
2428 North Martin Luther King Boulevard  
North Las Vegas, Nevada 89032-3700  
(702) 455-7801 (702) 455-7832 – Fax  
JUDGE STEPHEN J. DAHL • JUDGE NATALIE TYRRELL • JUDGE CHRIS LEE, JUSTICE OF THE PEACE  
TERRI MARCH, COURT ADMINISTRATOR/CLERK

REQUEST FOR TRANSCRIPT OR DVD OF PROCEEDINGS

CHECK ONE: DVD (\$25 due upon request) ☐ TYPED TRANSCRIPT (\$100 deposit) ☐

PLEASE COMPLETE THE REQUESTED INFORMATION BELOW FOR EITHER REQUEST AND RETURN TO THE FRONT COUNTER WITH YOUR PAYMENT:

PARTIES: \_\_\_\_\_ VS. \_\_\_\_\_

CASE NUMBER \_\_\_\_\_ DEPT. \_\_\_\_\_ JUDGE \_\_\_\_\_

DATE(S) OF PROCEEDING \_\_\_\_\_

REQUEST DATE \_\_\_\_\_ NEEDED BY (DATE) \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

North Las Vegas Justice Court is pleased to announce that DVD's of court civil proceedings may now be obtained for a \$25 fee. Please allow 3 business days for production of DVD's.

If filing an appeal in District Court, a typed transcript of the proceeding is required, at a cost of \$30, plus a fee per page. **You will be responsible for all costs associated with preparing transcripts – a \$100 deposit is required to start the process. Upon completion, a balance may be due, or you may receive a partial refund of your deposit. Refunds less than \$10 require a written request.**

For transcription services, in addition to the \$30 fee, for the original draft and any copy to be delivered:

- Within 24 hours after it is requested, \$7.50 per page for the original draft and one copy, and \$2 per page for each additional copy;
- Within 48 hours after it is requested, \$5.62 per page for the original draft and one copy, and \$1.50 per page for each additional copy;
- Within 4 days after it is requested, \$4.68 per page for the original draft and one copy, and \$1.25 per page for each additional copy; or
- More than 4 days after it is requested, \$3.55 per page for the original draft and one copy, and 55 cents per page for each additional copy.